

Meadowview Service District Columbia County, Oregon

Proposed Budget FY2022 - 2023



Meadowview Service District FY2022-2023 Proposed Budget

Table of Contents

Committee Members..... 1

Affidavit of Publication2-3

Budget Message.....4-5

Proposed Budget..... 6

Information for Assessor on Levy 7

Meadowview Service District Maps8-11

Model Motion 12

Meadowview Service District Budget Committee Members

Al Pierce expiration 12/31/2022

Open Position

Open Position

Casey Garrett expiration 12/31/2024

Henry Heimuller expiration 12/31/2022

Margaret Magruder expiration 12/31/2024

Windows Taskbar

7:50 AM
5/4/2022

Columbia County, Oregon Office

columbiacountyor.gov/meadowview-lighting-district

Apps ADP Admin ARPA ARPA Reporting Bluebeam Caselle CC CC Admin CCSO Reporting CPI-U Keefe Mail PERS SFMS Verizon

MeadowView Lighting Service District

Meadowview Service District SDL-1 is a special assessment district for street lighting.

A Resolution and Order was entered into in January 1971 for the financing and construction of street lighting works for the District with Portland General Electric (PGE). On June 30, 2006, the Meadowview Service District entered into an Intergovernmental Agreement with Columbia River People's Utility District (CRPUD) to transfer the District to CRPUD Rate Schedule 60, which includes a rate that is priced based on the cost of providing electrical energy to the street light fixtures, but does not include an allowance for recovery of capital or maintenance. The members of the district pay property taxes which pay for the cost of the utility bills and the administration of the District.

Governing Body

Columbia County Board of Commissioners
230 Strand St. Saint
Helens, Oregon 97051
Phone: 503-397-4322 Fax: 503-397-7243

[Meadowview Meeting Agendas and Minutes](#)

Notice of Budget Committee Meeting

A public meeting of the Budget Committee of Meadowview Service District, Columbia County, State of Oregon, to discuss the budget for the fiscal year July 1, 2022 to June 30, 2023, will be held at 230 Strand Street St. Helens, Oregon 97051 in room 310. The meeting will take place on May 12, 2022 at 10:00 a.m.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget.

This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget document may be inspected or obtained on or after May 12, 2022 at (<https://www.columbiacountyor.gov/meadowview-lighting-district>).

Budget Committee GoToMeeting Information:

Notice: Budget Committee Meetings will be conducted as hybrid sessions. In addition to the in person location listed above, the meetings will also be available on the web as follows:

<https://meet.goto.com/831454733>

United States (Toll Free): 1 866 899 4679

Access Code: 831-454-733

Meadowview Budget Documents

[FY2021-2022 Meadowview Adopted Budget](#)

**AFFIDAVIT
OF
PUBLICATION**

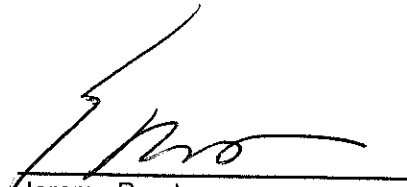
COUNTY OF COLUMBIA
STATE OF OREGON SS.

I, Jeremy Ruark, being first duly sworn, depose and say that I am The Publisher of The Chronicle, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at St. Helens, in the aforesaid county and state; that the

Columbia County Dept of Finance
& Taxation
Meeting Notice
CH22-1083

Was published 1 (one) successive
and consecutive week(s) in the
following issues:

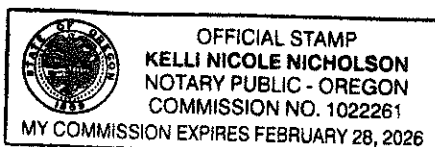
May 4


Jeremy Ruark

Subscribed and sworn before
me this

11th day of May 2022

Kelli Nicole Nicholson



CH22-1083

NOTICE OF PUBLIC MEETING

A public meeting of the Budget Committee of Meadowview Service District, Columbia County, State of Oregon, to discuss the budget for the fiscal year July 1, 2022 to June 30, 2023, will be held at 230 Strand Street St. Helens, Oregon 97051 in room 310. The meeting will take place on May 12, 2022 at 10:00 a.m. The purpose of the meeting is to receive

the budget message and to receive comment from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 12, 2022 at ([https://](https://www.columbiacounty.or.gov/meadowview-lighting-district)

www.columbiacounty.or.gov/meadowview-lighting-district). Notice: Budget Committee Meetings will be conducted as hybrid sessions. In addition to the in person location listed above, the meetings will also be available on the web as follows: <https://meet.goto.com/831454733> United States (Toll Free): 1 866 899 4679 Access Code: 831-454-733



Columbia County Oregon

To: Meadowview Service District Budget Committee
From: Margaret Magruder, Budget Officer
Date: May 12, 2022
RE: Annual Budget Message

In accordance with Oregon Budget Law, I hereby submit my FY 2022-2023 proposed budget for consideration by the Budget Committee.

Meadowview Service District SDL-1 is a special assessment district for street lighting. A Resolution and Order was entered into in January 1971 for the financing and construction of street lighting works for the District with Portland General Electric (PGE). On June 30, 2006, the Meadowview Service District entered into an IGA with Columbia River People's Utility District (CRPUD) to transfer District to CRPUD Rate Schedule 60, which includes a rate that is priced based on the cost of providing electrical energy to the street light fixtures, but does not include an allowance for recovery of capital or maintenance.

The members of the district pay property taxes which pay for the cost of the utility bills, cost of maintenance of the lighting fixtures and the administration of the District. The format of the budget remains unchanged from last year.

Pursuant to Oregon Budget Law, the Budget Detail Report shows the historical data of actual expenditures and resources for the two preceding years and the adopted budget for the current fiscal year 2021-2022 for each line item. My recommendations are listed under the column entitled "2022-2023 Proposed by Budget Officer" Your action will appear under the column entitled "2022-2023 Approved by Budget Committee" and the final appropriation will appear under the column entitled "2022-2023 Adopted by Governing Body"

The policy of the District is to establish cash reserves at an amount that would fund four months of utility bills which would keep the District funded until the November property tax payments are distributed plus a contingency for maintenance emergencies.

There was a clerical error at the Assessor's Office resulting in the special assessment taxes of \$1,200.00 levied for 2021-2022 to be uncollected. A letter was sent to all citizens affected by the clerical error notifying them of the error and that the 2021-2022 special assessment tax would be collected along with the 2022-2023 special assessment tax. These changes will be made as a clerical error in accordance with Oregon Revised Statute (ORS) 311.205. The additional taxes shall be added to each special assessment account on the 2022-2023 assessment and tax roll and will be payable along with all other taxes and assessments for that year starting on November 15, 2022.

The fiscal year 2022-2023 property tax levy needed to balance the budget for the District including an allowance for taxes not collected is **\$2,703.00**.

The tax levy this year is increased from last year's levy in order to keep an ending fund balance that is consistent with policy.

Respectfully submitted,

Margaret Magruder

Margaret Magruder
Budget Officer

HISTORICAL DATA				FTE 2020/2021	L I N E #	RESOURCE/REQUIREMENT DESCRIPTION PROPOSED			FTE 2022/2023	Budget for next Year 2022-2023			L I N E #
Actual		Adopted Budget This Year 06/30/22	2022-2023 Proposed by Budget Officer							2022-2023 Approved by Budget Committee	2022-2023 Adopted by Governing Body		
Second Preceeding Year 06/30/20	First Preceeding Year 06/30/21												
1			3		1	MEADOWVIEW SERVICE DISTRICT							1
2	2,506	1,251	1,200		2	817-483.00-310.00-000-00	Property Tax-Current			2,500	-	-	2
3	89	103	100		3	817-483.00-310.10-000-00	Property Tax-Prior Years			1,300	-	-	3
4	17	-	-		4	817-483.00-324.40-000-00	Forest, Land Sales & Royalties			20	-	-	4
5	103	31	30		5	817-483.00-330.00-000-00	Interest Allocations			5	-	-	5
6	1	0	30		6	817-483.00-331.00-000-00	Interest-Unsegregated Tax			5	-	-	6
7	2,774	3,106	2,670		7	817-483.00-399.01-000-00	Beg Balance-Unrestricted			-	-	-	7
8	-	-	-		8	817-483.00-399.05-000-00	Beg Balance-NonSpendable			-	-	-	8
9	5,490	4,492	4,030		9	TOTAL RESOURCES		10		3,830	-	-	9
10	100	100	100		10	817-483.00-490.00-305-00	Prof Fees-Bank Fees			100	-	-	10
11	-	-	-		11	817-483.00-490.00-305-04	Prof Fees-Audit & Accounting			70	-	-	11
12	-	199	145		12	817-483.00-490.00-305-06	Prof Fees-Admin Fee			145	-	-	12
13	1,281	1,907	1,500		13	817-483.00-490.00-413-00	Util-Electricity			1,600	-	-	13
14	-	-	-		14	817-483.00-490.00-452-00	Repairs & Maint-Equipment			400	-	-	14
15	253	64	500		15	817-483.00-490.00-500-00	Office Supplies			-	-	-	15
16	-	189	-		16	817-483.00-490.00-510-00	Advertising-Legal			200	-	-	16
17	1,634	2,459	2,245		17	TOTAL MATERIALS & SERVICES		2		2,515	-	-	17
18	-	-	985		18	817-483.00-490.00-880-00	Contingency			895	-	-	18
19	-	-	985		19	TOTAL CONTINGENCIES		6		895	-	-	19
20	-	-	800		20	817-483.00-490.00-900-00	Reserve for Future Expend			420	-	-	20
21	-	-	800		21	TOTAL UNAPPROPRIATED		7		420	-	-	21
22	750	-	-		22	817-483.00-490.00-952-00	Special Pymnts-Meadowview			-	-	-	22
23	750	-	-		23	TOTAL SPECIAL PAYMENTS		8		-	-	-	23
24	2,384	2,459	4,030		24	TOTAL REQUIREMENTS		9		3,830	-	-	24
25	3,106	2,033	-		25	CONTRIBUTION TO/(FROM) FUND				-	-	-	25
26					26								26
27					27	FUND 817 SUMMARIES							27
28					28								28
29	5,490	4,492	4,030		29	TOTAL FUND 817 RESOURCES				3,830	-	-	29
30	2,384	2,459	4,030		30	TOTAL FUND 817 REQUIREMENTS				3,830	-	-	30
31	3,106	2,033	-		31	TOTAL CONTRIBUTION TO/(FROM) FUND				-	-	-	31
32					32								32
33					33	Fund 817 Summary							33
34	-	-	-		34	1. Total Personal Services.....				-	-	-	34
35	1,634	2,459	2,245		35	2. Total Materials and Services.....				2,515	-	-	35
36	-	-	-		36	3. Total Capital Outlay.....				-	-	-	36
37	-	-	-		37	4. Total Debt Service.....				-	-	-	37
38	-	-	-		38	5. Total Transfers.....				-	-	-	38
39	-	-	985		39	6. Total Contingencies.....				895	-	-	39
40	-	-	800		40	7. Total Special Payments.....				420	-	-	40
41	750	-	-		41	8. Total Unappropriated / Reserved for Future Expenditure				-	-	-	41
42	2,384	2,459	4,030		42	9. Total Requirements.....				3,830	-	-	42
43					43								43
44	5,490	4,492	4,030		44	10. Total Resources Except Property Taxes.....				3,830	-	-	44
45	-	-	-		45	11. Property Taxes Estimated to Be Received.....				-	-	-	45
46	5,490	4,492	4,030		46	12. Total Resources (add lines 10 and 11).....				3,830	-	-	46
47	3,106	2,033	-		47					-	-	-	47

Meadowview Service District SDL-I

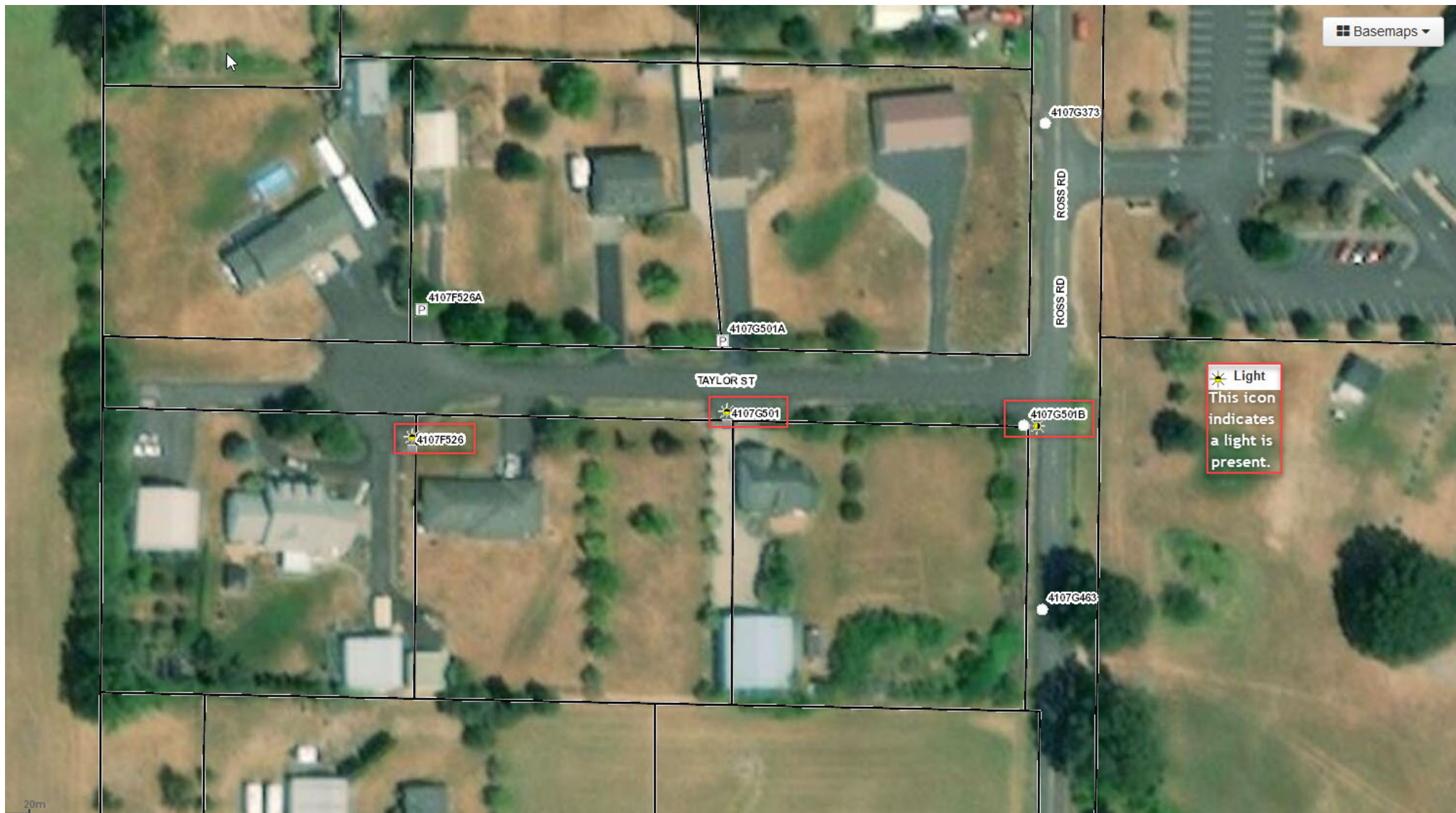
Resource Estimates

Acct No.	Line No.		
Beginning Fund Balance:			
00-3004	1	Available cash on hand	0.00
00-3015	3	Previously levied taxes estimated to be received	1,300.00
		Interest - Unsegregated Tax	5.00
00-3022	4	Interest	5.00
	5	Other Resources	
00-3040	6	Mineral Royalties/Land Sales	20.00
	29	Total Resources, exc Taxes to be levied	<u>1,330.00</u>
	30	Taxes necessary to balance	2,500.00
00-3010	31	Taxes collected in year levied	2,500.00
	32	Total Resources	<u><u>3,830.00</u></u>









Model Budget Committee Motion for the Meadowview Service District

I would like to make the following motion on the budget and property tax levy required for the Meadowview Lighting Service District:

The budget is \$3,830.

The levy for the service district will be \$2,703 and the levy for the prior year uncollected will be \$1,200.

Thus I move that we approve the budget and tax levies for the Fiscal Year 2022-2023.